

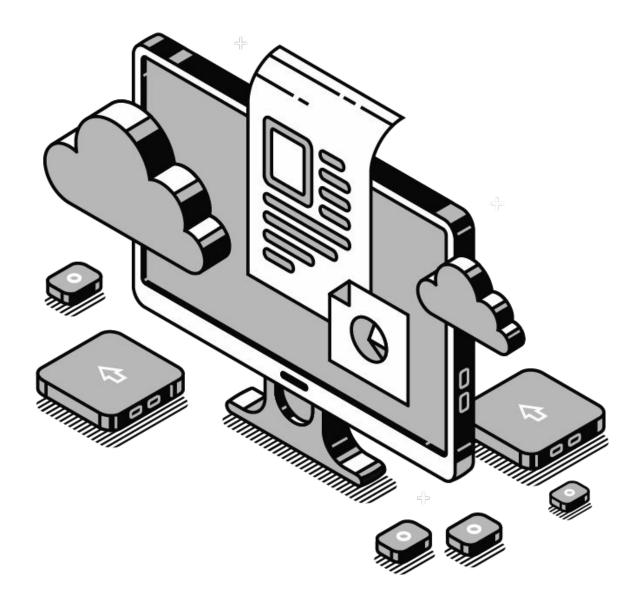
Welcome to PIMS

Pride Information Management System



This guide is to help you navigate PIMS. It includes:

- definitions of terms
- how to search for a specific item
- how to filter data
- some quirks to keep in mind as you search

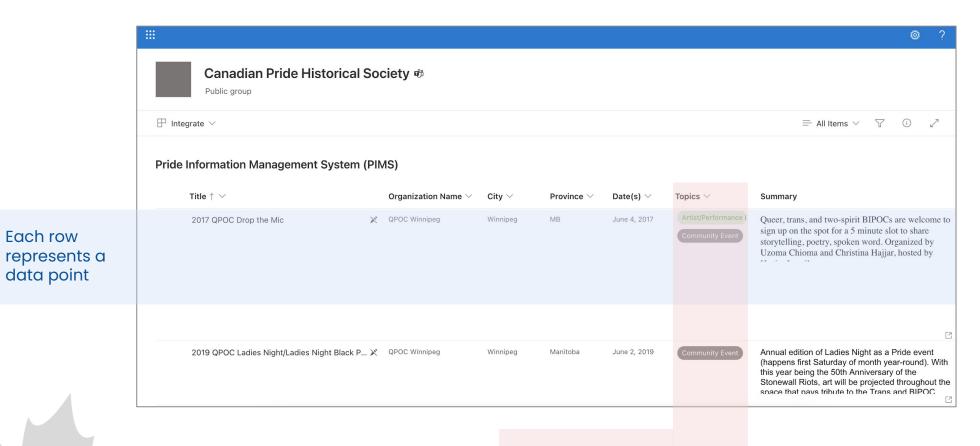




Each row

data point

What you see



Each column represents a way of organizing the data



A data point could be a number of things! It might be the dates of Winnipeg Pride in 2012 or the announcement of a new parade route for Edmonton Pride.

In PIMS, each data point takes up one row and each column represents a different piece of information about that data point, such as the date or location.



Data Points - Definitions

Terms	Definitions	
Title	a basic description of the data point	
Organization Name	the pride organization associated with the data point	
City, Province	the city and province associated with the data point	
Date(s)	the dates associated with the data point. This may only be a year, or a month and a year, or it may include day, month, and year. It can also include a range of dates, some of which may be unknown.	
Topics	the "type" of data point, chosen from a pre-determined list of possible topics	
Summary	a description of the data point	
Source Link	a link to where the information comes from	
Image	a picture related to the data point	
Image Source Link	a link to where the image is from	



The following is a list of the categories that are used in PIMS. Definitions will be next.

- Anniversary Celebration
- Artist/Performance Lineup
- Attendance Record
- Bankruptcy
- Change in Number of Festival Days
- COVID-19
- Festival Dates
- Festival Location Change
- First Festival
- First Pride/March
- First Staff Hire
- Inaugural Pride Event
- Incorporation
- InterPride of FCP Conference
- Last Pride Event

- Leadership Appointment
- Logo
- Major Decision/Announcement
- Notable Protest
- Parade Marshal
- Parade Route Change
- Political Event
- Pride Guide
- Pride Theme
- Proclamation/Award/Accolade
- Social Media Debut
- Vision/Mission/Objective
- Community Event
- Product Launch
- Planning of Event/Activities

Topics - Definitions

Topics	Definitions	
Anniversary Celebration	Anniversary milestones that were celebrated (ex. 25 th anniversary)	
Artist/Performance Lineup	Artist and/or performing groups that performed at a Pride event/festival	
Attendance Record	Number of people that attended the Pride event/festival	
Bankruptcy	Filing of bankruptcy	
Change in Number of Festival Days	Increasing or decreasing the number of days for the festival	
COVID-19	Special programming that was done due to the COVID-19 pandemic	
Community Event	Events hosted by an organization other than the official host of Pride	
Festival Dates	Dates of the Pride event/festival	
Festival Location Change	Changing the location of the Pride event/festival	
First Festival	The first Pride festival (note this is reference to the festival and not the parade/march)	
First Parade/March	The first Pride parade/march that took place	

Topics	Definitions	
First Staff Hire	First time the organization hired a staff member, usually the Executive Director/General Manager	
Inaugural Pride Event	The first time the Pride event took place	
Incorporation	The incorporation of a Pride organization	
InterPride or FCP Conference	Hosting of the annual InterPride or Fierté Canada Pride Conference	
Last Pride Event	The last time a Pride event was produced	
Leadership Appointment	Appointment of the Chair, President, Executive Director, or whatever title they use for the head of their organization	
Logo	The first use of an official logo as well as any changes to the organizations	
Major Decision/Announcement	While subjective, these would be announcements made by the organization on their website and/or social media announcing a major decision that is not covered by an existing topic in this listing	
Notable Protest	Protests made against the organization	
Parade Marshal	Marshals for the Pride Parade/March	
Parade Route Change	Changes made to the Parade route	
Planning of Event or Activities	Actions that specifically focus on the planning stage of events/activities	

Topics	Definitions	
Political Event	An event that is political related, for example an elected leader refusing to grant a permit or speak at a Pride event	
Pride Guide	The annual event program for the festival	
Pride Theme	The annual theme for the Pride	
Proclamation/Award/Accolade	Any recognition from an external body	
Product Launch	Product is launched in conjunction with Pride celebrations	
Social Media Debut	The date for when the organization first appeared on a social media platform	
Vision/Mission/Objective	The vision, mission, and/or objective of the Pride organization	



When you're looking for a specific piece of information on PIMS, there are a few ways to do this.

• Command + F (Mac)/Control + F (Windows) search

• Filtering

Searching

Office 365 presents the database as a continuous scroll, so let's follow the example of searching 'Edmonton' using the Command + F/Control + F search

When we first use this function, we are shown that there are 115 matches to Edmonton



As you can see, there are now 188 matches to Edmonton

This is because, having reached the bottom of the displayed results, the <u>system has now loaded additional entries</u> and the Command + F/Control + F search is able to find them

Reaching match 188, we now see that there are 225 matches



When using this method of searching, <u>if you do not see any matches</u> to your search term, <u>scroll to the bottom of the list, wait for the next results to load, then press enter or the down arrow</u> to run the search on the new results.

As you can see, this method has limitations and filtering in general more effective.



You can filter data in two ways. The first way involves <u>filtering all of</u> <u>the columns at once</u>, while the second way is <u>one column at a time</u>.

In order to filter all of the columns at once, select the symbol shown in the image below that is marked by the red arrow and square. This will bring up a menu on the right that reads "Filters" (image on next slide).





Filtering – All columns

The filter menu will show you the most commonly used entries in the given categories. In the image below on the left, you can read that there are five options for "Event Theme". To see the rest of the possible entries in this column, select "See All". From this expanded list (image on the right) you can select the entries that you are looking for, then press "Apply".

Filters	\mathbb{Z}_{x} \times	Filter by 'Event Theme'
30 or more items		Community Event
Event Theme		Festival Dates
Community Event		Parade Marshal
Festival Dates		Pride Theme
Parade Marshal		Parade Route Change
Pride Theme		(Empty)
Parade Route Change		Anniversary Celebration
See All		Artist/Performance Lineup
Title		Attendance Record
		Bankruptcy
Edmonton Vocal Minority		Change in Number of Festival Days
Mayor's Pride Brunch		COVID-19
		Factival Location Change

If you select more than one option within a single column, for example "Festival Dates" and "Parade Marshal", your results will be the rows that have EITHER "Festival Dates" or "Parade Marshal" in the Categories column

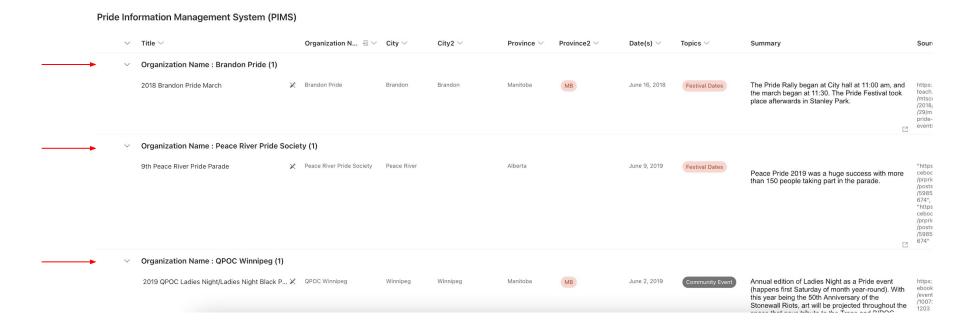
If you select more than one option but across multiple columns, for example "Festival Dates" and "2018", your results will be the rows that have "Festival Dates" in the Categories column AND "2018" in the Date(s) column.

You can remove any filter by selecting it again or remove all filters by selecting the "Clear filters" icon, shown here.



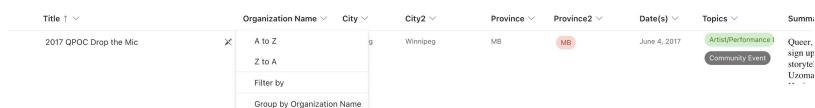
Filtering - Column by column

Click on the heading of the column that you would like to filter and a drop down menu will appear. "A to Z" and "Z to A" will reorder all of the rows to reflect alphabetical or reverse alphabetical order for the contents of this column. "Group by [Column Label]" will arrange the rows together according to the contents of this column, with the added step of separating the different options. This is shown below for "Group by Organization Name".



To filter a column to only see certain results, select "Filter By" and a checklist will appear on the right. In the image below, we will be filtering by "Organization Name". If you know the name of the organization, you can type it into the search bar, but be aware that variant spellings or name changes are common. Select the options that you would like to filter the data by. If you select more than one option, the results will be given for rows that contain any of the selected options.

Pride Information Management System (PIMS)



Filter by 'Organization X Name¹ Type text to find a filter Brandon Pride Peace River Pride Society QPOC Winnipeg Steinbach Pride Winnipeg Frontrunners A Women's Event Audreys Books Augustine United Church Dyke March Winnipeg Edmonton Parade Festival Edmonton Pride Festival Edmonton Pride Festival Society Edmonton Vocal Minority Flin Flon Pride Clear all



There are a few little quirks that come with research on events that have not been extensively reported on. As a result, we do not advise using dates as your method of searching for an event.

In some cases, a single event has provided us with a date that can reasonably be assumed to have happened during Pride, but we have not been able to find the start and end dates of Pride. For example, in Edmonton in 1996, an event was identified as having happened on June 22, and it was entered as "June? -?, 1996 including June 22".

About the Pride Information Management System (PIMS)

PIMS is a living database and we continue to add data points and clean up the data that we have already added. If you are experiencing issues with the functionality of the system, please email us at via our contact form on our website.

If you find information that you know to be incorrect, please reach out to us at via our contact form on our website, making sure to note the title of the data point. We will reach out to you for clarification.

If you're interested in providing information for us for a specific Pride celebration, we have a Research Intake Form, which can be found on our website.

